



Sacramento County Board of Education

Regular Meeting

Tuesday / January 12, 2021 / 6:30 P.M.

PLEASE NOTE:

Zoom Meeting

<https://scoe.zoom.us/j/94507538412>

Primary Number: 669.900.6833

Secondary Number: 253.215.8782

Meeting ID: 945 0753 8412

10474 Mather Boulevard
P.O. Box 269003
Sacramento, CA 95826-9003
916.228.2410

SACRAMENTO COUNTY BOARD OF EDUCATION MEETING AGENDA

10474 Mather Boulevard
P.O. Box 269003
Sacramento, California 95826-9003

TO: Members, County Board of Education
FROM: David W. Gordon, Secretary to the Board
SUBJECT: **Agenda – Regular Meeting – Tuesday, January 12, 2021**
Regular Session: 6:30 p.m.

Notice of the Means by Which Members of the Public May Observe the Meeting and Offer Public Comment, Pursuant to Executive Orders N-29-20 and N-33-20, and Government Code section 54953

The Sacramento County Board of Education will conduct this meeting via Zoom video and/or teleconference, with one or more Board members participating from remote locations via video, telephone, or other electronic means. Voting at this meeting shall be by roll call.

This meeting will be accessible to members of the public via Zoom video and/or teleconference. To view the Board Meeting by computer, tablet, or smart phone, go to:
<https://scoe.zoom.us/j/94507538412>

To listen by phone: Primary Number: 669-900-6833 Secondary Number: 253-215-8782
Enter the Meeting ID: 945 0753 8412

Members of the public may submit public comment through a Google form at: <https://bit.ly/scoe-board-01-12-21>. Public comment will be accepted until 6:00 p.m. on Tuesday, January 12, 2021, and will be read during the teleconferenced Board meeting at appropriate times.

Accommodating Individuals with Special Needs

The Sacramento County Board of Education encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, contact the Superintendent's Office at (916) 228-2410 or wwatson@scoe.net at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate you. [*Government Code* § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

AGENDA

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. No Approval of Minutes

Mission Statement

The mission of the Sacramento County Office of Education (SCOE) is to:

- ensure that our students are prepared for success in college, career, and community;
- provide educational leadership to the diverse groups we serve;
- work creatively and collaboratively with partners; and
- give educators and support staff the training and tools they need for success.

Regular Meeting Agenda – January 12, 2021 – Page 2

- IV. Adoption of Agenda
- V. Official Correspondence
- VI. Visitor Presentations

- A. General Public
- B. Employee Organizations

NOTE: Anyone may submit public comments to the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Anyone may also submit public comments to the Board in support of or in opposition to any item being presented to the Board for consideration.

- VII. Superintendent's Report

- A. Recognition of the February 2021 Employees of the Month:

Classified Employee: Nora Hernandez, Para-educator, Special Education Department, Palmiter Jr./Sr. High School

Certificated Employee: Ju Park, Teacher ED, Special Education Department, Bannon Creek School

- VIII. New Business

- A. Adoption of Consent Agenda – David W. Gordon

- 1. Accept Report on Personnel Transactions – Coleen Johnson
- 2. Award Diplomas to Court and Community Schools Students – Dr. Matt Perry/Michael Kast

- B. Approval of Contracts – Nicolas Schweizer

- C. Authorization to Submit Grant Applications/Service Contracts and Accept Funding if Awarded; and Approval of Contracts, Positions, and Other Expenditures Associated with the Grants as Outlined in the Proposed Budgets – David W. Gordon

- 1. \$609,205 First 5 California's Dual Language Learner Pilot Expansion- Local Administrative Agency from the First 5 California Commission for the 2020-2021 and 2021-2022 fiscal years – Brent Malicote
- 2. \$146,292 Title III County Office of Education Regional English Learner Specialists Agreement from the California Department of Education for the 2020-2021 and 2021-2022 fiscal years – Brent Malicote

- D. Accept Audit Report for Fiscal Year Ended June 30, 2020 – Nicolas Schweizer

- E. First Reading of the Revisions to Board Policy 5145.3 – Prohibition on Discrimination and Harassment – Policy Committee

- F. First Reading of New Board Policy 5145.7 – Prohibition on Sexual Harassment – Policy Committee

- G. First Reading of the Revisions to Board Policy 1312.3 – Uniform Complaint Procedures – Policy Committee

Regular Meeting Agenda – January 12, 2021 – Page 3

- H. First Reading and Proposed Eliminations of the Following Board Policies – Policy Committee
 - BP 1150 – Distribution of County School Directory
 - BP 2700 – Governance
 - BP 2800 – Part C – Local Interagency Agreements
 - BP 3800 – Supplementation of State/Federal Funds
 - BP 3900 – Maintenance of Effort
 - BP 3321 – Purchasing
- I. Approval of Proposed Board Meeting Dates for 2021-2022 – David W. Gordon
- J. Board Report – Court and Community Schools: Student Support, Progress Monitoring, and Innovations – Dr. Matt Perry
- IX. Board Reports, Comments, and Ideas
 - A. Board Members
 - B. Board President
 - C. Committees
- X. Items for Distribution
 - A. January/February Events
 - B. January/February Site Visits
- XI. Schedule for Future Board Meetings
 - A. February 2, 2021
 - B. February 16, 2021
- XII. Adjournment

Board Agenda Packet

The full Board agenda packet, including supporting materials and items distributed less than 72 hours prior to the scheduled meeting, is available on the Sacramento County Office of Education website (www.scoe.net/board). For more information, please call (916) 228-2410.

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Subject: February 2021 Employees of the Month	Agenda Item No.: VII.A. Enclosures: 0
Reason: Action	From: David W. Gordon Prepared By: Tim Herrera Board Meeting Date: 01/12/21

BACKGROUND:

CLASSIFIED

Nora Hernandez, Para-educator, Special Education, was nominated by Principal Lauren Roth for her work as a translator and interpreter with Spanish speaking students at Leo A. Palmiter Jr./Sr. High School. Nora Hernandez develops a positive rapport with all students on campus. She is well-respected by her colleagues for her positive attitude and strong work ethic. During in-person and distance learning virtual meetings, Nora encourages students to continue attempting given tasks or provides choices when situations become overwhelming. She anticipates what is needed in the classroom and takes immediate action. Nora Hernandez has been a Sacramento County Office of Education employee since March 1997.

CERTIFICATED

Ju Park, Special Education Teacher, ED, was nominated by Principal Lauren Roth for her contributions to the Sacramento County Office of Education. Ju Park serves students in Grades 4-6 at Bannon Creek School. Ju has done an exceptional job connecting with her students during distance learning. She organized drive-through events for the parents and students to pick up school supplies, receive student awards, and model their Halloween costumes. Ju is effective when acknowledging students who meet classroom and school-wide expectations. The structure of her classroom is predictable, and students express how much they are learning and enjoy being in Ju's classroom. Her lessons during distance learning are extremely creative and tap into students' interests. She utilizes technology well and is willing to learn new platforms. Ju Park has been a Sacramento County Office of Education employee since August 2007.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board approve commendation of the individuals named as Sacramento County Office of Education Classified and Certificated Employees of the Month for February 2021 and that the Board present Certificates of Recognition to these employees.

SACRAMENTO COUNTY OFFICE OF EDUCATION
PERSONNEL TRANSACTIONS - FOR YOUR INFORMATION

Board Meeting – January 12, 2021

REGULAR APPOINTMENTS

Group (Mgmt/Cert/Class)	Dept./ Program	Name	Status	Classification	Location	Effective Date	Salary Placement
Management	Administration	Florey, Martha	Promotion	Executive Assistant 8 h/d 5 d/w 244 d/y PC# 080033	Administration	12/10/20	MT-18
	Through a competitive process, this individual was selected for a new position, which increased the salary by more than \$10,000.						
Management	Business Services	LaPorte, Sharmila	Promotion	Director, Financial Services 8 h/d 5 d/w 244 d/y PC# 170032	Business Services	12/01/20	MT-42
	Through a competitive process, this individual was selected for a new position, which increased the salary by more than \$10,000.						
Management	Foster Youth and Homeless Services	Sing, Angela	Mgmt.	Project Specialist I, FYHS, Instructional Case Manager 8 h/d 5 d/w 196.07 d/y PC# 110019	Foster Youth and Homeless Services	12/15/20	MT-18
Management	Business Services	Villalobos, Consuelo	Promotion	Executive Assistant to the Deputy/Assoc. Superintendent 8 h/d 5 d/w 244 d/y PC# 190023	Business Services	12/07/20	MT-22
Certificated	Special Education	Lyons, Brandie	Prob. 1	Nurse, Special Education 8 h/d 5 d/w 200 d/y PC# 150001	Special Education	12/01/20	N-II-1
Certificated	Special Education	Zeibak, Nicole	Prob. 1	Teacher, Severely Handicapped 8 h/d 5 d/w 185 d/y PC# 000749	Special Education	01/04/21	T-IV-1
Classified	Information Services	Haider, Muhammad	Promotion	Payroll Analyst 8 h/d 5 d/w 244 d/y PC# 210029	Information Services	12/01/20	CL-32-B
Classified	K-12 English Language Arts	Miller, Marina	Promotion	Program Analyst 8 h/d 5 d/w 244 d/y PC# 180022	K-12 English Language Arts	11/30/20	CL-36-A
	Through a competitive process, this individual was selected for a new position, which increased the salary by more than \$10,000.						
Classified	Early Learning	Odell, Lanitra	Promotion	Program Analyst 8 h/d 5 d/w 244 d/y PC# 210025	Early Learning	12/01/20	CL-36-A

LIMITED TERM/TEMPORARY APPOINTMENTS

Group (Mgmt/Cert/Class)	Dept./ Program	Name	Classification	Location	Effective Date/ Duration
Management	Admin.	Florey, Martha	Executive Assistant	Admin.	12/07/20 – 12/09/20
Classified	Admin.	Florey, Martha	Administrative Assistant	Admin.	12/01/20 – 12/06/20
Classified	Admin.	Miller, Marina	Program Analyst	Admin.	09/01/19 – 07/09/20 (28 hrs.)
Classified	Sly Park	Wagnon, James	Lead Maintenance Worker	Sly Park	10/28/20 – 06/30/21 As needed

TRANSFERS

Group (Mgmt/Cert/Class)	Dept./ Program	Name	Classification	From To	Effective Date/Duration
Management	Student Programs	Rhodea, Jonathan	Curriculum Specialist, Computer Science	K-12 Curriculum and Instruction to College and Career Readiness	12/01/20

SEPARATIONS

Group (Mgmt/Cert/Class)	Type	Name	Classification	Location	Effective Date	Reason for Leaving
Management	Retirement	Fager, Mary	Director, Facilities Development	Business Services	12/23/20	Retirement

R E C A P

	Management	Certificated	Classified	Total
Regular Appointments	4	2	3	9
Limited Term/Temporary Assignments	1	0	3	4
Transfers	1	0	0	1
Separations	1	0	0	1
TOTAL	7	2	6	15

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Subject: Award of Diplomas	Agenda Item No.: VIII.A.2. Enclosures: 0
Reason: Approval	From: David W. Gordon Prepared By: Dr. Matt Perry Michael Kast Board Meeting Date: 01/12/21

BACKGROUND:

The following students are scheduled to graduate from each of their respective schools and they have completed all requirements for high school graduation:

Cordova Lane Senior Extension

Robert Campbell-Garcia
Brianna Inez Vivanco

E.L. Hickey Senior Extension

Jacqueline R. Morones
Jonathan Williams

El Centro Jr./Sr. High School

2 Candidates

Elinor Lincoln Hickey Jr./Sr. High School

Diamond Burns

Gerber Senior Extension

Christian Javier Barnes
Marcus Jacob Maldia

North Area Senior Extension

Ashley Picardal

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the Board approve the issuance of a high school diploma to the students listed above who have completed all requirements for graduation.

SACRAMENTO COUNTY BOARD OF EDUCATION
CONTRACTS FOR COUNTY BOARD OF EDUCATION APPROVAL
January 12, 2021

SCHOOL OF EDUCATION

Expenditure

Sinclair Research Group

Contractor will perform evaluation services for School of Education programs including Teacher Intern, Preliminary Administrative Services Credential Program, Clear Administrative Services Credential Program, and Teacher Induction Program. The evaluation system is based on the formative program assessment process, California Commission on Teacher Credentialing pre-conditions, common standards, and standards of quality and effectiveness.

Renewal

Dates of Service: 01/13/21 – 06/30/21

Source of Funds: School of Education

\$40,000.00

BUSINESS SERVICES

Equifax

Contractor administers the unemployment insurance management system for the Sacramento County Office of Education, designated districts within the county, and the Los Rios Community College District. Services include administration of all unemployment insurance claims and hearings based on a quarterly flat rate for no more than 5,000 claims per quarter. Original contract amount - \$48,437; Amendment No. 1 to add \$50,000 to cover excess monthly unemployment claims due to COVID, making the total contract \$98,437.

Amendment

Dates of Service: 07/01/20 – 06/30/21

Source of Funds: State Unemployment Fund

\$50,000.00

SPECIAL EDUCATION

Sunbelt Staffing, LLC

Contractor will provide appropriately qualified speech language pathologist for special education students. Services will include conducting assessments to determine strengths and concerns in the areas of speech and oral motor skills for students enrolled in special education programs, analyzing results, and writing reports. Original contract amount - \$3,900 to initiate search for qualified speech pathologists; Amendment No. 1 to add \$90,600 to cover costs of services for a full-time speech language pathologist who will provide services through the end of the 2020-2021 school year whether students are distance learning or in-person, making the total contract \$94,500.

Amendment

Dates of Service: 09/08/20 – 06/30/21

Source of Funds: Special Education

\$90,600.00

RECAP

	<u>Expenditure</u>
School of Education	40,000.00
Business Services	50,000.00
Special Education	90,600.00
TOTAL	\$180,600.00

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003

Sacramento, CA 95826-9003

Agenda Item No.: VIII.C.1.

Enclosures: 3

Board Meeting Date: 01/12/21

Grant/Contract Proposal Abstract

Title of Grant/Contract: First 5 California's Dual Language Learner Pilot Expansion-Local Administrative Agency

Department/Director: Early Learning/Brent Malicote

Funding Source: First 5 California Commission

Amount Requested: \$609,205

Fiscal Year(s): 2020-2021, 2021-2022

Program Description:

The Dual Language Learner (DLL) Pilot Expansion, funded by First 5 California, aims to provide resources to counties to expand effective strategies to support DLLs, and to identify policy recommendations for overcoming barriers in scaling these strategies. First 5 California is managing the expansion phase of the DLL Pilot Study.

The Sacramento County Office of Education's (SCOE) Early Learning Department will execute the following tasks:

- Strengthen teacher knowledge and use of instructional strategies that are effective in supporting DLL children's learning and development during COVID-19 and recovery from the pandemic, including English and home language support
- Strengthen family engagement strategies that support DLLs and their families through this public health emergency, prevent DLLs from falling further behind, and emphasize the importance of home language and how to support children's home language development
- Strengthen a systemwide commitment to DLLs and cross-agency plan for supporting DLLs' learning and development as the early learning and care systems rebuild from the COVID-19 crisis

New Positions:

None

Subcontracts:

- Child Action, Inc. in the amount of \$50,000 for outreach and recruitment of Family, Friends and Neighbors and Childcare Initiative Project and DLL supports with providers
- Sacramento Public Library in the amount of \$110,000 for an early learning and DLL workshop series for use by providers and families

- Fresno County Office of Education in the amount of \$76,000 to provide Personalized Oral Language Learning professional learning, Training of Trainers, and technical assistance
- Translation services (TBD) in the amount of \$7,500

Evaluation Component:

SCOE will support the collection of data for the DLL Pilot Expansion.

Detailed Budgets Attached

SACRAMENTO COUNTY OFFICE OF EDUCATION

Budget for Grant/Contract for Services

Cash Match Total (if applicable)	
Source of Funds for Cash Match	

Funds (check boxes that apply)

☐ District/Foundation ☐ Local ☒ State ☐ Federal ☒ New Grant ☐ Continuing Grant

Grant Title: First 5 California's Dual Language Learner Pilot Expansion-Local Administrative Agency (LAA)

Contact Person/Dept. /Phone #: Brent Malicote / Early Learning / (916) 228-2506

Approved Budget Dates: 2020-2021

Category	Grant Authorized Budget	Cash Match/ In-Kind Amount	Total Grant Budget
Salaries - Certificated (FTE): 0.03	3,633		3,633
Salaries - Classified (FTE): 0.61	49,488		49,488
Temporary Employees	8,000		8,000
Employee Benefits	21,115		21,115
Books and Supplies	34,968		34,968
Travel and Conference	1,250		1,250
Subcontracts Not Subject to Indirect	46,750		46,750
Subcontracts Subject to Indirect	75,000		75,000
Other Services / Operating Expenses	2,500		2,500
Communications (postage/phones)			0
Printing Services			0
Indirect % 8.90	17,440		17,440
Other: Incentives (no indirect)	44,351		44,351
Totals	\$ 304,495	\$ 0	\$ 304,495

Positions included: Title	FTE	Range/Step	Grant Authorized Amount	Cash Match/ In-Kind Amount
Director	0.03	M40	3,633	
Project Specialist II	0.06	M29	6,541	
Project Specialist I	0.16	M18	11,022	
Program Analyst	0.05	36F	3,905	
ECE Specialists	0.34	47A-F	28,020	
Totals	0.64		\$53,121	\$0

Revised 07/15

Initials of Grants Financial Staff: myt

Date: 11-24-2020

SACRAMENTO COUNTY OFFICE OF EDUCATION
Budget for Grant/Contract for Services

Cash Match Total (if applicable)	
Source of Funds for Cash Match	

Funds (check boxes that apply)

☐ District/Foundation ☐ Local ☒ State ☐ Federal ☒ New Grant ☐ Continuing Grant

Grant Title: First 5 California's Dual Language Learner Pilot Expansion-Local Administrative Agency (LAA)

Contact Person/Dept. /Phone #: Brent Malicote / Early Learning / (916) 228-2506

Approved Budget Dates: 2021-2022

Category	Grant Authorized Budget	Cash Match/ In-Kind Amount	Total Grant Budget
Salaries - Certificated (FTE): 0.03	3,742		3,742
Salaries - Classified (FTE): 0.54	45,537		45,537
Temporary Employees	7,000		7,000
Employee Benefits	17,008		17,008
Books and Supplies	43,152		43,152
Travel and Conference	1,250		1,250
Subcontracts Not Subject to Indirect	46,750		46,750
Subcontracts Subject to Indirect	75,000		75,000
Other Services / Operating Expenses	2,500		2,500
Communications (postage/phones)			0
Printing Services			0
Indirect % 8.90	17,372		17,372
Other: Incentives (no indirect)	45,399		45,399
Totals	\$ 304,710	\$ 0	\$ 304,710

Positions included: Title	FTE	Range/Step	Grant Authorized Amount	Cash Match/ In-Kind Amount
Director	0.03	M40	3,742	
Project Specialist II	0.09	M29	10,052	
Project Specialist I	0.15	M18	10,480	
Program Analyst	0.05	36F	4,004	
ECE Specialists	0.25	47A-F	21,001	
Totals	0.57		\$49,279	\$0

Revised 07/15

Initials of Grants Financial Staff: *myo* *MS* *NS*

Date: 11-24-2020

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Grant/Contract Proposal Abstract

Agenda Item No.: VIII.C.2.

Enclosures: 2

Board Meeting Date: 01/12/21

Title of Grant/Contract: Title III County Office of Education Regional English Learner Specialists Agreement

Department/Director: Curriculum and Instruction/Brent Malicote

Funding Source: California Department of Education

Amount Requested: \$146,292

Fiscal Year(s): 2020-2021, 2021-2022

Program Description:

The California Department of Education (CDE) has developed a comprehensive plan to provide technical assistance for continuous improvement to Local Education Agencies (LEAs). The Title III County Office of Education Regional English Learner (EL) Specialists Agreement grant is funded through the Elementary and Secondary Education Act (ESEA). As part of the California Statewide System of Support, CDE awarded grants to one county within each of the state's 11 California County Superintendents Educational Services Association (CCSESA) regions. The Sacramento County Office of Education (SCOE) was selected in Region 3 as the Regional English Learner EL/Title III Specialist.

As the Region 3 EL Specialist, SCOE will provide technical assistance for continuous improvement to equip LEAs and county offices of education (COEs) with resources and tools to support the development, implementation, and evaluation of strategies to ensure that English learners have the resources they need to succeed. The scope of work includes guidance and support to LEAs and COEs in the implementation and improvement of programs as well as the development of Local Control and Accountability Plan (LCAP) Addenda. SCOE's Curriculum Specialist for English Learner Programs and Accountability will organize, provide coaching for systemic improvement in data analysis and data-based decision making, high quality instruction, connect resources for specialized programs, and facilitate quarterly Multi-Lingual Education Leadership Network meetings to support LEAs.

New Positions:

None

Subcontracts:

None

Evaluation Component:

The Title III County Office of Education Regional English Learner Specialist will report on services provided. Data for these annual reports include qualitative data that includes survey results based on the support provided to LEAs. Quantitative data is captured on the number of consultations provided to LEAs annually.

Detailed Budget Attached

SACRAMENTO COUNTY OFFICE OF EDUCATION
Budget for Grant/Contract for Services

Cash Match Total (if applicable)	
Source of Funds for Cash Match	

Funds (check boxes that apply)

☐ District/Foundation ☐ Local ☐ State ☒ Federal ☐ New Grant ☒ Continuing Grant

Grant Title: Title III County Office of Education Regional English Learner Specialists Agreement

Contact Person/Dept. /Phone #: Brent Malicote/ Curriculum & Instruction / (916)228-2201

Approved Budget Dates: 2020-2021

Category	Grant Authorized Budget	Cash Match/ In-Kind Amount	Total Grant Budget
Salaries - Certificated (FTE): 0.48	65,701		65,701
Salaries - Classified (FTE):			0
Temporary Employees			0
Employee Benefits	18,204		18,204
Books and Supplies	100		100
Travel and Conference	1,000		1,000
Subcontracts Not Subject to Indirect			0
Subcontracts Subject to Indirect	5,000		5,000
Other Services / Operating Expenses	400		400
Communications (postage/phones)			0
Printing Services			0
Indirect % 8.90	8,046		8,046
Other:			0
Totals	\$ 98,451	\$ 0	\$ 98,451

Positions Included: Title	FTE	Range/Step	Grant Authorized Amount	Cash Match/ In-Kind Amount
Curriculum Specialist	0.48	M38	65,701	
Totals	0.48		\$65,701	\$0

Revised 07/15

Initials of Grants Financial Staff: myt MS

Date: 12-8-2020

SACRAMENTO COUNTY OFFICE OF EDUCATION
Budget for Grant/Contract for Services

Cash Match Total (if applicable)	
Source of Funds for Cash Match	

Funds (check boxes that apply)

☐ District/Foundation ☐ Local ☐ State ☒ Federal ☐ New Grant ☒ Continuing Grant

Grant Title: Title III County Office of Education Regional English Learner Specialists Agreement

Contact Person/Dept. /Phone #: Brent Malicote / Curriculum & Instruction / (916)228-2201

Approved Budget Dates: 2021-2022

Category	Grant Authorized Budget	Cash Match/ In-Kind Amount	Total Grant Budget
Salaries - Certificated (FTE): 0.24	33,836		33,836
Salaries - Classified (FTE):			0
Temporary Employees			0
Employee Benefits	8,803		8,803
Books and Supplies	0		0
Travel and Conference	0		0
Subcontracts Not Subject to Indirect			0
Subcontracts Subject to Indirect	0		0
Other Services / Operating Expenses	1,292		1,292
Communications (postage/phones)			0
Printing Services			0
Indirect % 8.90	3,910		3,910
Other:			0
Totals	\$ 47,841	\$ 0	\$ 47,841

Positions included: Title	FTE	Range/Step	Grant Authorized Amount	Cash Match/ In-Kind Amount
Curriculum Specialist	0.24	M38	33,836	
Totals	0.24		\$33,836	\$0

Revised 07/15

Initials of Grants Financial Staff: *myt* *MS*

Date 12-8-2020

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Subject: Audit Report for Fiscal Year Ended June 30, 2020	Agenda Item No.: VIII.D. Enclosures: Separate Enclosure
Reason: Acceptance	From: David W. Gordon Prepared By: Nicolas Schweizer Board Meeting Date: 01/12/21

BACKGROUND:

The State Controller requires the annual audit of the County Office's financial records by an independent audit firm.

A representative from James Marta & Company, LLP will present the June 30, 2020 Audit Report. The Audit Report is provided under separate cover.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends acceptance of the audit report for the year ended June 30, 2020.

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Subject: Revisions to Board Policy 5145.3 – Prohibition on Discrimination and Harassment	Agenda Item No.: VIII.E. Enclosures: 5
Reason: First Reading of Board Policy Revisions	From: Policy Committee Prepared By: Teresa Stinson Board Meeting Date: 01/12/21

BACKGROUND:

Attached are proposed revisions to Board Policy 5145.3 – Prohibition on Discrimination and Harassment. All proposed revisions are indicated by strikeouts and bold underlined additions.

A brief summary of the rationale and basis for the proposed revisions follows:

- The proposed policy revisions reflect the creation of new Board Policy 5145.7 (Prohibition on Sexual Harassment) and clarify grievance procedures, so they are consistent with current law.

The Policy Committee reviewed Board Policy 5145.3 – Prohibition on Discrimination and Harassment on December 8, 2020 and recommended that the revised policy be presented to the Board for First Reading.

SUPERINTENDENT’S RECOMMENDATION:

The Superintendent concurs with the recommendation of the Policy Committee that Board Policy 5145.3 – Prohibition on Discrimination and Harassment be submitted to the Board of Education for First Reading.

DRAFT

5000 – STUDENTS

PROHIBITION ON DISCRIMINATION/ AND HARASSMENT/SEXUAL HARASSMENT; PARTICIPATION OF TRANSGENDER PUPILS IN ACADEMIC AND EDUCATIONAL PROGRAMS AND ACTIVITIES **BP 5145.3** (Page 1 of 5)

The Sacramento County Board of Education (Board) is committed to providing a safe school environment that allows all pupils equal access and opportunities in the Sacramento County Office of Education's (SCOE) academic and other educational support programs, services, and activities. All individuals shall be treated equitably in the receipt of SCOE services. This policy applies to all acts related to school activity or school attendance occurring within SCOE's schools or educational programs and to those acts that occur outside of school activities but may create a hostile environment at school.

The Board prohibits, at any school, or school-sponsored or school-related activity, unlawful discrimination, harassment, intimidation, and bullying of any pupil based on the pupil's actual race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, genetic information, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics, and all other circumstances specified in law, as applicable. ~~As used herein, the prohibition against "harassment" shall include the prohibition against sexual harassment of pupils at school or at a school-sponsored or school-related activity.~~ The term "immigration status" encompasses citizenship status and includes a prohibition against unlawful discrimination for not providing information regarding a pupil's immigration status, citizenship status, or national origin. **Sexual harassment is specifically addressed in Board Policy 5145.7: Prohibition on Sexual Harassment.**

Transgender and gender variant pupils shall be allowed to access SCOE programs and facilities in accordance with their gender identity, irrespective of the gender listed on their pupil records to the extent consistent with federal and state laws, policies of Probation, any court orders, and legal settlements.

Prohibited discrimination, harassment, intimidation, or bullying includes physical, verbal, nonverbal, or written conduct based on one of the categories listed above that affects a pupil's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a pupil's academic performance; or otherwise adversely affects a pupil's educational opportunities.

The Board also prohibits any form of retaliation against any pupil who files a complaint or report, testifies, or otherwise participates in the complaint process for a complaint regarding an incident of discrimination, harassment, intimidation, or bullying.

DRAFT

5000 – STUDENTS

PROHIBITION ON DISCRIMINATION/ AND HARASSMENT/SEXUAL HARASSMENT; PARTICIPATION OF TRANSGENDER PUPILS IN ACADEMIC AND EDUCATIONAL PROGRAMS AND ACTIVITIES

BP 5145.3

(Page 2 of 5)

SCOE staff shall provide pupils with appropriate accommodations when necessary for their protection from threatened or potentially harassing or discriminatory behavior.

The Sacramento County Superintendent of Schools (Superintendent) or designee shall provide age-appropriate training and/or information to pupils, parents/guardians, and employees regarding discrimination, harassment, intimidation, and bullying, including, but not limited to, the Board's nondiscrimination policy, what constitutes prohibited behavior, how to report incidents, and to whom such reports should be made.

Pupils who engage in discrimination, harassment, intimidation, bullying, or retaliation in violation of law, Board policy, or administrative regulation shall be subject to appropriate discipline.

When employees and volunteers provide instruction, guidance, supervision, or other services to SCOE pupils and parents/guardians, they shall carefully guard against stereotyping or inappropriately segregating pupils.

SCOE programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act.

Individuals with disabilities and/or parents/guardians shall notify the Superintendent or principal if they have a disability that requires reasonable accommodation. Reasonable notification should be given prior to the school-sponsored function, program, or meeting.

Grievance Procedures

SCOE shall investigate and resolve complaints of discrimination, harassment, intimidation, retaliation or bullying related to school activity or attendance at SCOE's schools in accordance with SCOE's Uniform Complaint Procedures (**UCP**). ~~Such complaints and allegations shall be kept confidential except as necessary to carry out the investigation or take other necessary action.~~ **For complaints that do not comply with the UCP formal filing requirements, SCOE has discretion to investigate the allegations and resolve appropriately.**

DRAFT

5000 – STUDENTS

PROHIBITION ON DISCRIMINATION/ AND HARASSMENT/SEXUAL HARASSMENT; PARTICIPATION OF TRANSGENDER PUPILS IN ACADEMIC AND EDUCATIONAL PROGRAMS AND ACTIVITIES

BP 5145.3

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Notice

The Superintendent or designee shall notify pupils, parents/guardians, and applicants for admission about SCOE's nondiscrimination policy. Parents and guardians will be informed of their children's right to free public education, regardless of their immigration status, religious beliefs, or association with any other protected class. This will include dissemination of educational rights information issued by the California Attorney General or other comparable information.

Future publications of the pupil handbook and annual parent notices will clearly describe SCOE's nondiscrimination policy, procedures for filing a complaint regarding discrimination, harassment, intimidation, retaliation or bullying; and the resources that are available to pupils who believe that they have been the victim of any such behavior. SCOE's policy shall also be posted on SCOE's website or in other locations that are easily accessible to pupils.

The nondiscrimination policy and related informational materials shall be published, when required by law, in a language other than English.

Legal References:

CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships
1714.1 Liability of parents/guardians for willful misconduct of minor

EDUCATION CODE

200-262.4 Prohibition of discrimination
48900-48927 Suspension and expulsion
48980 Notice at beginning of term
48950 Freedom of speech
48985 Translation of notices
49020-49023 Athletic programs
51007 Legislative intent: state policy
51500 Prohibited instruction or activity
51501 Prohibited means of instruction
60044 Prohibited instructional materials

DRAFT

5000 – STUDENTS

PROHIBITION ON DISCRIMINATION/ AND HARASSMENT/SEXUAL HARASSMENT; PARTICIPATION OF TRANSGENDER PUPILS IN ACADEMIC AND EDUCATIONAL PROGRAMS AND ACTIVITIES

BP 5145.3
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GOVERNMENT CODE

11000 Definitions
11135 Nondiscrimination in programs or activities funded by the state
11138 Rules and regulations
54953.2 Brown Act compliance with Americans with Disabilities Act

PENAL CODE

422.55 Definition of hate crime
422.6 Interference with constitutional right or privilege

TITLE 20, UNITED STATES CODE

1400-1482 Individuals with Disabilities in Education Act
1681-1688 Discrimination based on sex or blindness, Title IX
2301-2415 Carl D. Perkins Vocational and Applied Technology Act
6311 State plans
6312 Local education agency plans

TITLE 29, UNITED STATES CODE

794 Section 504 of the Rehabilitation Act of 1973

TITLE 42, UNITED STATES CODE

1983 Civil action for deprivation of rights
2000d-2000d-7 Title VI, Civil Rights Act of 1964
12101-12213 Americans with Disabilities Act

TITLE 5, CALIFORNIA CODE OF REGULATIONS

4600-4671 Uniform Complaint Procedures
4900-4965 Nondiscrimination in elementary and secondary education programs

TITLE 28, CODE OF FEDERAL REGULATIONS

35.101-35.190 Americans with Disabilities Act
36.303 Auxiliary aids and services

TITLE 34, CODE OF FEDERAL REGULATIONS

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI
104.1-104.39 Section 504 of the Rehabilitation Act of 1973
106.1-106.71 Nondiscrimination on the basis of sex in education programs

DRAFT

5000 – STUDENTS

**PROHIBITION ON DISCRIMINATION/ AND HARASSMENT/SEXUAL
HARASSMENT; PARTICIPATION OF TRANSGENDER PUPILS IN ACADEMIC AND
EDUCATIONAL PROGRAMS AND ACTIVITIES** **BP 5145.3**
(Page 5 of 5)

07/02/12	Drafted
07/17/12	Reviewed by Policy Committee
08/14/12	First Reading
09/04/12	Second Reading and Adoption
09/24/12	Distribution
05/07/13	Reviewed by Policy Committee
06/04/13	First Reading
06/18/13	Second Reading and Adoption
07/01/13	Distribution
11/17/15	Reviewed by Policy Committee
12/15/15	Reviewed by Policy Committee
02/02/16	First Reading
02/16/16	Second Reading and Adoption
02/24/16	Distribution
10/04/16	Reviewed by Policy Committee
11/15/16	First Reading
12/13/16	Second Reading and Adoption
12/14/16	Distribution
04/17/18	Reviewed by Policy Committee
06/12/18	Reviewed by Policy Committee
06/26/18	First Reading
07/10/18	Second Reading and Adoption
07/13/18	Distribution
<u>12/08/20</u>	<u>Reviewed by Policy Committee</u>
<u>01/12/21</u>	<u>First Reading</u>

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Subject: New Board Policy 5145.7 – Prohibition on Sexual Harassment	Agenda Item No.: VIII.F. Enclosures: 4
Reason: First Reading of New Board Policy	From: Policy Committee Prepared By: Teresa Stinson Board Meeting Date: 01/12/21

BACKGROUND:

Attached is the proposed New Board Policy 5145.7 – Prohibition on Sexual Harassment.

A brief summary of the rationale and basis for the new proposed policy follows:

- This policy is proposed to create a stand-alone sexual harassment policy to reflect recent changes in state and federal laws.

The Policy Committee reviewed the New Board Policy 5145.7 – Prohibition on Sexual Harassment on December 8, 2020 and recommended that the new policy be presented to the Board for First Reading.

SUPERINTENDENT’S RECOMMENDATION:

The Superintendent concurs with the recommendation of the Policy Committee that the New Board Policy 5145.7 – Prohibition on Sexual Harassment be submitted to the Board of Education for First Reading.

DRAFT

5000 – STUDENTS

PROHIBITION ON SEXUAL HARASSMENT

BP 5145.7

(Page 1 of 4)

The Sacramento County Board of Education (Board) prohibits sexual harassment targeting any person at any Sacramento County Office of Education (SCOE) school, or school-sponsored or school-related activity. This policy also applies to acts that occur outside of school activities but may create a hostile environment at school.

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, under any of the following conditions:

1. Submission to the conduct is explicitly or implicitly made a term or condition of a pupil's academic status or progress.
2. Submission to or rejection of the conduct by a pupil is used as the basis for academic decisions affecting the pupil.
3. The conduct has the purpose or effect of having a negative impact on the pupil's academic performance or of creating an intimidating, hostile, or offensive educational environment.
4. Submission to or rejection of the conduct by the pupil is used as the basis for any decision affecting the pupil regarding benefits and services, honors, programs, or activities available at or through any SCOE program or activity.

The Board also prohibits any form of retaliation against any person who files a complaint or report, testifies, or otherwise participates in the process for a complaint alleging sexual harassment.

The Superintendent or designee will appoint an individual to coordinate SCOE's efforts to comply with Title IX of the Education Amendments of 1972, as well as to investigate and resolve sexual harassment complaints (Title IX Coordinator). The contact information for the Title IX Coordinator as well as the rules and procedures for resolving sexual harassment complaints are set forth in the accompanying regulation, ARR 5145.7.

DRAFT

5000 – STUDENTS

PROHIBITION ON SEXUAL HARASSMENT

BP 5145.7

(Page 2 of 4)

Grievance Procedures

Pupils who feel that they are being or have been sexually harassed by another pupil or an adult in a SCOE setting, or who have experienced off-campus sexual harassment that has a continuing effect on campus, are strongly encouraged to immediately contact their teacher, the principal or program administrator, the Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

The Title IX Coordinator will ensure that all complaints of sexual harassment related to SCOE's schools or programs are investigated and resolved in accordance with ARR 5145.7 and applicable law. Depending on the circumstances of the complaint, the Title IX Coordinator will follow Title IX Regulations or SCOE's Uniform Complaint Procedures to address each complaint. The Title IX Coordinator shall provide supportive measures to pupils involved in the complaint process, as set forth in ARR 5145.7.

Persons who are found to have engaged in sexual harassment or retaliation in violation of law, Board policy, or administrative regulation shall be subject to appropriate discipline.

Prevention and Education and Training

To the extent possible, SCOE schools shall focus on the prevention of sexual harassment by establishing clear rules for pupil conduct and implementing strategies to promote a positive, collaborative school climate.

The Superintendent or designee shall ensure that all SCOE pupils receive age-appropriate information on sexual harassment and that all SCOE staff are trained on SCOE's policy.

When employees and volunteers provide instruction, guidance, supervision, or other services to SCOE pupils and parents/guardians, they shall carefully guard against stereotyping or inappropriately segregating pupils.

DRAFT

5000 – STUDENTS

PROHIBITION ON SEXUAL HARASSMENT

BP 5145.7

(Page 3 of 4)

Notice

The Superintendent or designee shall notify pupils, parents/guardians, and applicants for admission about SCOE's sexual harassment policy in SCOE's annual parent notices. The policy will also be posted in a prominent location on SCOE's website and be displayed in a prominent location in the main administrative building or other area where notices of SCOE's rules, regulations, procedures, and standards of conduct are posted.

Legal References:

CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships

1714.1 Liability of parents/guardians for willful misconduct of minor

EDUCATION CODE

200-262.4 Prohibition of discrimination

48900-48927 Suspension and expulsion

48980 Notice at beginning of term

48950 Freedom of speech

48985 Translation of notices

49020-49023 Athletic programs

51007 Legislative intent: state policy

51500 Prohibited instruction or activity

51501 Prohibited means of instruction

60044 Prohibited instructional materials

GOVERNMENT CODE

11000 Definitions

11135 Nondiscrimination in programs or activities funded by the state

11138 Rules and regulations

54953.2 Brown Act compliance with Americans with Disabilities Act

PENAL CODE

422.55 Definition of hate crime

422.6 Interference with constitutional right or privilege

TITLE 20, UNITED STATES CODE

1681-1688 Discrimination based on sex or blindness, Title IX

DRAFT
5000 – STUDENTS

PROHIBITION ON SEXUAL HARASSMENT

BP 5145.7
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TITLE 42, UNITED STATES CODE

1983 Civil action for deprivation of rights

2000d-2000d-7 Title VI, Civil Rights Act of 1964

TITLE 5, CALIFORNIA CODE OF REGULATIONS

4600-4671 Uniform Complaint Procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

4916 Sexual harassment definitions

TITLE 34, CODE OF FEDERAL REGULATIONS

100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI

104.1-104.39 Section 504 of the Rehabilitation Act of 1973

106.1-106.71 Nondiscrimination on the basis of sex in education programs

12/08/20 Reviewed by Policy Committee

01/12/21 First Reading

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Subject: Revisions to Board Policy 1312.3 – Uniform Complaint Procedures	Agenda Item No.: VIII.G. Enclosures: 5
Reason: First Reading of Board Policy Revisions	From: Policy Committee Prepared By: Teresa Stinson Board Meeting Date: 01/12/21

BACKGROUND:

Attached are proposed revisions to Board Policy 1312.3 – Uniform Complaint Procedures. All proposed revisions are indicated by strikeouts and bold underlined additions.

A brief summary of the rationale and basis for the proposed revisions follows:

- Policy changes are proposed to reflect recent changes to the law and CDE requirements.

The Policy Committee reviewed Board Policy 1312.3 – Uniform Complaint Procedures on December 8, 2020 and recommended that the revised policy be presented to the Board for First Reading.

SUPERINTENDENT’S RECOMMENDATION:

The Superintendent concurs with the recommendation of the Policy Committee that Board Policy 1312.3 – Uniform Complaint Procedures be submitted to the Board of Education for First Reading.

DRAFT

1000 – COMMUNITY RELATIONS

UNIFORM COMPLAINT PROCEDURES

BP 1312.3

(Page 1 of 5)

The Sacramento County Office of Education (SCOE) has primary responsibility for ensuring that it complies with state and federal laws and regulations governing educational programs. SCOE shall investigate and seek to resolve any complaints alleging failure to comply with such laws and/or alleging unlawful discrimination, harassment, intimidation, retaliation or bullying in SCOE educational programs in accordance with SCOE's Uniform Complaint Procedures.

Uniform Complaint Procedures shall also be used to address complaints alleging that SCOE has violated federal or state laws or regulations governing academic or educational programs, including:

- accommodations for pregnant and parenting pupils;
- after school education and safety programs;
- agricultural career technical education;
- the prohibition against charging pupil fees for participation in educational activities;
- the requirements for the development and adoption of a school safety plan;
- the requirements for Local Control and Accountability Plans;
- adult education;
- career technical education and training programs (Career Technical and Technical Education, Career Technical, Technical Training [state] and Career Technical Education [federal]);
- migrant education;
- child care and development programs;
- compensatory education;
- **consolidated categorical aid programs;**
- course periods without educational content;
- education of pupils in foster care;
- credit and graduation requirements for pupils who are homeless, former and current juvenile court school pupils, children of military families, pupils who are migratory children, and pupils participating in a newcomer program;
- Every Student Succeeds Act;
- physical education and instructional minutes;
- reasonable accommodations to a lactating pupil;
- regional occupational centers and programs;
- school plans for pupil achievement;
- school site councils;
- state preschool; and
- state preschool health and safety issues.

DRAFT

1000 – COMMUNITY RELATIONS

UNIFORM COMPLAINT PROCEDURES

BP 1312.3

(Page 2 of 5)

The Superintendent or designee may utilize the Uniform Complaint Procedures as appropriate to address other concerns or complaints received regarding the operation of SCOE that would not otherwise fall within the parameters of this policy.

Complaints shall be submitted in writing **and investigated** in accordance with Uniform Complaint Procedures set forth in ARR 1312.3.

The Board prohibits any form of retaliation for the filing of a complaint, the reporting of instances of discrimination, or for participating in the complaint procedures. Such participation shall not in any way affect the status, grades, or work assignments of the complainant. To the fullest possible extent, SCOE personnel shall ensure that complainants are protected from retaliation.

~~Complaints shall be investigated in a manner that protects the confidentiality of the parties to the extent possible and maintains the integrity of the process. The identity of the complainant will be kept confidential as appropriate when investigating allegations of discrimination, harassment, intimidation, retaliation or bullying.~~

The Board encourages the early, informal resolution of complaints at the site level whenever possible. Furthermore, the Board recognizes that a neutral mediator can often suggest an early compromise that is agreeable to all parties in a dispute. In accordance with Uniform Complaint Procedures, whenever all parties to a complaint agree to try resolving their issues through mediation, the Sacramento County Superintendent of Schools (Superintendent) or designee shall initiate a mediation. The Superintendent or designee shall ensure that mediation results are consistent with state and federal laws and regulations.

Annually, Uniform Complaint Procedures shall be disseminated to all pupils, employees, parents and/or guardians, school councils, advisory councils, and other interested parties and shall include information regarding allegations about discrimination, harassment, intimidation and bullying.

The *Williams* Uniform Complaint Procedures, ARR 1312.4, shall be used to investigate and resolve any complaint related to the following:

- Sufficiency of textbooks or instructional material;
- ~~Emergency or urgent f~~ Facilities conditions that pose a threat to the health or safety of pupils or staff;
- Teacher vacancies and misassignments.

DRAFT

1000 – COMMUNITY RELATIONS

UNIFORM COMPLAINT PROCEDURES

BP 1312.3

(Page 3 of 5)

Legal References:

EDUCATION CODE

200-262.4 Educational equity

222 Reasonable accommodations; lactating pupils

8200-8498 Child Care and Development Services Act

8482-8484.65 After school education and safety

8500-8538 Adult education

32280-32289 School safety plan

35186 Complaints concerning deficiencies related to instructional materials, emergency or urgent facilities conditions, teacher vacancy or misassignments

46015 Pregnant and parenting pupils; accommodation rights

48645.7 Juvenile court school pupils, diploma and continued education options

48853-48853.5 Foster youth

48985 Notices to parents in language other than English

49010-49011 Pupil fees

49060-49079 Pupil records

49069.5 Timely preparation and transfer of pupil records

51210 Course of study grades 1-6; noncompliance complaints

51223 Physical education, elementary schools

51225.1-51225.2 Foster youth, homeless children, former juvenile court school pupils, children of military families, pupils who are migratory child, and pupils participating in a newcomer program

51226-51226.1 Career technical education (federal)

51228.1-51228.3 Course periods without educational content

52075 Complaint for lack of compliance with local control and accountability plans

52300-52490 Career technical education (state)

52460-52462 Agricultural career technical education

52500-52616.24 Adult schools

54400-54425 Compensatory education programs

54440-54445 Migrant education

64001 School plans for pupil achievement

HEALTH AND SAFETY CODE

1596.7925 Regulations for state preschool programs

GOVERNMENT CODE

11135 Discrimination

12900-12996 Fair Employment and Housing Act

DRAFT

1000 – COMMUNITY RELATIONS

UNIFORM COMPLAINT PROCEDURES

BP 1312.3

(Page 4 of 5)

PENAL CODE

422.55 Hate crime definition

422.6 Interference with constitutional right or privilege

TITLE 20, UNITED STATES CODE

1681-1688 Title IX of the Education Amendments of 1972

6301-6576 Improving the academic achievement of the disadvantaged

6801-7014 Language instruction for limited English proficient and immigrant pupils

CALIFORNIA CODE OF REGULATIONS, TITLE 5

3080 Procedural safeguard general provisions

4600-4687 Uniform Complaint Procedures

4900-4965 Nondiscrimination and educational equity

03/09/95	Draft
05/02/95	First Reading
05/23/95	Second Reading and Approval
03/04/03	Draft Revisions
03/12/03	Reviewed by Legal Counsel
03/18/03	Reviewed by Policy Committee
04/01/03	First Reading
04/15/03	Second Reading and Approval
04/16/03	Distribution
02/23/05	First Reading
03/23/05	Second Reading and Approval
04/18/07	Policy Committee
04/25/07	First Reading
05/09/07	Second Reading and Approval
02/03/09	Review by Policy Committee
03/17/09	Review by Policy Committee
04/07/09	First Reading
04/21/09	Second Reading and Adoption (formerly BP 1322)
04/24/09	Distribution
05/07/13	Review by Policy Committee
06/04/13	First Reading
06/18/13	Second Reading and Adoption
07/01/13	Distribution
06/10/14	Reviewed by Policy Committee
06/24/14	First Reading

DRAFT

1000 – COMMUNITY RELATIONS

UNIFORM COMPLAINT PROCEDURES

BP 1312.3

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07/15/14	Second Reading and Adoption
07/16/14	Distribution
10/04/16	Reviewed by Policy Committee
11/15/16	First Reading
12/13/16	Second Reading and Adoption
12/14/16	Distribution
04/17/18	Reviewed by Policy Committee
06/12/18	First Reading
06/26/18	Second Reading and Adoption
06/29/18	Distribution
12/10/19	Reviewed by Policy Committee
01/14/20	First Reading
02/04/20	Second Reading and Adoption
02/27/20	Distribution
<u>12/08/20</u>	<u>Reviewed by Policy Committee</u>
<u>01/12/21</u>	<u>First Reading</u>

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Subject: Proposed Eliminations of Board Policies Listed Below	Agenda Item No.: VIII.H. Enclosures: 6
Reason: First Reading of Proposed Eliminations of Board Policies	From: Policy Committee Prepared By: Teresa Stinson Board Meeting Date: 01/12/21

BACKGROUND:

On December 8, 2020, the Policy Committee reviewed the attached Board Policies and recommended that the proposed elimination of these policies be forwarded to the Board for First Reading. These policies are recommended for elimination for the reasons explained below.

- BP 1150 – Distribution of County School Directory is no longer necessary. For many years, SCOE has compiled, prepared, and printed a Directory of each school district in the county, its board members, and employees. However, the Directory generally becomes outdated soon after it is printed. It is more efficient for SCOE to post information on its website listing each of the thirteen school districts, district superintendents, and links to district websites. This will enable interested persons to obtain the most current, up-to-date information directly from each school district and/or its website.
- The following policies relate to the Sacramento County Special Education Local Plan Area (SELPA). The subject area is comprehensively covered in the SELPA Local Plan, which is the governing document of the SELPA.

BP 2700 – Governance

BP 2800 – Part C – Local Interagency Agreement

BP 3800 – Supplementation of State/Federal Funds

BP 3900 – Maintenance of Effort

- BP 3321 – Purchasing is unnecessary. SCOE purchasing requirements, including bid and RFP requirements, are comprehensively covered in SCOE's Business Office Procedures Manual. The Procedures Manual is regularly updated to ensure compliance with current and evolving requirements of the California Public Contract Code, state and federal statutes and regulations, Generally Accepted Accounting Principles, California Association of School Business Officials publications, and Federal Uniform Guidance.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent concurs with the recommendation of the Policy Committee that the proposed elimination of the above-listed Board Policies be submitted to the Board of Education for First Reading.

1000 – COMMUNITY RELATIONS

DISTRIBUTION OF COUNTY SCHOOL DIRECTORY

BP 1150

The County Office of Education shall prepare and distribute a County School Directory. The directory shall be made available to County and district personnel, other educational institutions, government agencies, and such other individuals or groups approved by the County Superintendent. The directory shall not be distributed or loaned for commercial use.

05/26/89	
06/20/89	Revised
07/11/89	First Reading
07/18/89	Second Reading
07/18/89	Approved
12/16/08	Reviewed by Policy Committee
<u>11/10/20</u>	<u>Reviewed by Cabinet</u>
<u>12/08/20</u>	<u>Reviewed by Policy Committee</u>
<u>01/12/21</u>	<u>First Reading</u>

It shall be the policy of the Sacramento County Office of Education to support and comply with the provisions of the Sacramento County SELPA Local Plan's governance structure and any necessary administrative support to implement the plan.

(See Appendix B-Description of the Governance & Administration of Sacramento County Special Education Local Plan Area–Section 7 in the Local Plan Document)

LEGAL REFERENCES

20 USC 1412 (a), 20 USC 1413 (a)(1), 20 USC 1413 (a)(5), 56205 (a)(12), 56001 (f), 56190-4, 56195.1(b)(c), 56195.3, 56195.9, 56205 (b)(4), 56205(b)(5), 47640-47647

05-20-03	Adopted as Part of the SELPA Local Plan
<u>11/10/20</u>	<u>Reviewed by Cabinet</u>
<u>12/08/20</u>	<u>Reviewed by Policy Committee</u>
<u>01/12/21</u>	<u>First Reading</u>

The Sacramento County Office of Education supports and acknowledges the requirement that the Sacramento County SELPA submit the Part C (infant/toddler) Local Interagency Agreements to the State as part of the Annual Service Plan.

[See Appendix A-Part C Transition (Interagency Agreement–Section 6 in the Sacramento County SELPA Local Plan Document)]

LEGAL REFERENCES

20 USC 1431-35, EC 56205 (B) (3), EC 56429, 14 GO 95000

05-20-03

Adopted as Part of the SELPA Local Plan

11/10/20 **Reviewed by Cabinet**

12/08/20 **Reviewed by Policy Committee**

01/12/21 **First Reading**

BUSINESS -- 3000

SUPPLEMENTATION OF STATE/FEDERAL FUNDS

BP 3800

Page 1 of 1

It shall be the policy of the Sacramento County Office of Education to include information regarding supplementation of state and federal special education funds in the Annual Budget Plan submitted annually to the State.

ASSURANCE STATEMENT

It shall be the policy of the Sacramento County Office of Education, as a member of the Sacramento County SELPA, to include this information in the Annual Budget Plan submitted annually to the State.

LEGAL REFERENCES

20 USC 1412 (a) (18), 56205 (a) (18)

05-20-03 Adopted as Part of the SELPA Local Plan

Dox: Supp-State-Fed-BP-3800

11/10/20 Reviewed by Cabinet

12/08/20 Reviewed by Policy Committee

01/12/21 First Reading

It shall be the policy of the Sacramento County Office of Education to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA; will be used to supplement state, local, and other Federal funds and not to supplant those funds; and will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in Federal law and regulations.

ASSURANCE STATEMENT

It shall be the policy of the Sacramento County Office of Education, as a member of the Sacramento County SELPA, to include this information in the Annual Budget Plan submitted annually to the State.

LEGAL REFERENCES

20 USC 1412 (a) (19), CFR 30.231-2, 56205 (a) (19)

05-20-03 Adopted as Part of the SELPA Local Plan

11/10/20 Reviewed by Cabinet

Dox: Maintenance of Effort-BP-3900

12/08/20 Reviewed by Policy Committee

01/12/21 First Reading

3000 - BUSINESS

PURCHASING

BP 3321

It shall be the policy of the County Board of Education to:

1. comply with all federal and state provisions of law governing purchasing;
2. purchase without favor or prejudice;
3. practice competitive bidding to the maximum extent possible;
4. develop specifications which are sufficiently detailed and descriptive to attract responsible bidders and promote competitive bidding;
5. grant awards to the lowest bidder meeting specifications consistent with price, quality, delivery dates, and service;
6. adhere to the fundamental principles of purchasing, which are:
 - a. buy the proper product for the purpose required;
 - b. have the product available where and when needed;
 - c. purchase the proper quantity of the product;
 - d. pay the lowest possible price consistent with the preceding principles;
7. document every transaction for the purchase of services, supplies and equipment by a requisition, purchase order, formal contract, agreement, or other written consent.

5/16/89	Draft
9/12/89	First Reading
10/17/89	Second Reading
10/17/89	Approved
<u>11/10/20</u>	<u>Reviewed by Cabinet</u>
<u>12/08/20</u>	<u>Reviewed by Policy Committee</u>
<u>01/12/21</u>	<u>First Reading</u>

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003

Sacramento, CA 95826-9003

Subject: Proposed Board Meeting Dates for 2021-2022	Agenda Item No.: VIII.I. Enclosures: 1
Reason: Discussion/Action	From: David W. Gordon Prepared By: Wende Watson Board Meeting Date: 01/12/21

BACKGROUND:

Attached, for Board consideration, is a proposed list of Board meeting dates for the 2021-2022 school year. Election dates, Spring Breaks, and CSBA Annual Conference dates (when available) have been taken into consideration.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board approve the proposed meeting dates for 2021-2022.

Sacramento County Board of Education

PROPOSED Meeting Schedule for 2021-2022

2021 – 2022
July 13, 2021 *
August 10, 2021 *
September 14, 2021
September 28, 2021
October 5, 2021
October 12, 2021
November 16, 2021
December 14, 2021
January 11, 2022
February 1, 2022
February 15, 2022
March 1, 2022
March 15, 2022
April 8, 2022 (Friday) Palmiter
April 19, 2022
May 3, 2022
May 17, 2022
June 14, 2022
June 28, 2022
July 12, 2022
August 9, 2022

*Approved 01/14/20